

County of Lycoming, Pennsylvania

Single Audit Reports and
Agreed-Upon Procedures

December 31, 2023

County of Lycoming, Pennsylvania

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County of Lycoming, Pennsylvania

Schedule of Expenditures of Federal and State Awards
Year Ended December 31, 2023

Federal or State Grantor / Pass Through Grantor/Program or Cluster Title	Assistance Listing Number	Pass-Through Entity Identifying Number	Grant Period	Total Received for the Year	Accrued/ (Deferred) Revenue at January 1, 2023	Revenue Recognized	Expenditures	Refunds/ Adjustments	Accrued/ (Deferred) Revenue at December 31, 2023	Provided to Subrecipients
Federal Financial Assistance Programs										
U.S. Department of Agriculture										
Pass-Through Pennsylvania Department of Agriculture:										
Food Distribution Cluster:										
Emergency Food Assistance	10.568	4100090941	N/A	\$ 75,765	\$ 29,990	\$ 49,516	\$ 49,516	\$ 820	\$ 4,561	\$ 49,516
Donated Food	10.569	N/A	1/1/2021 - 12/31/2021	159,083	-	159,083	159,083	-	-	159,083
Total Food Distribution Cluster				234,848	29,990	208,599	208,599	820	4,561	208,599
Total U.S. Department of Agriculture				234,848	29,990	208,599	208,599	820	4,561	208,599
U.S. Department of Housing and Urban Development										
Pass-Through Pennsylvania DCED:										
CDBG - State-Administered CDBG:										
Community Development Block Grant (2017)	14.228	C000067301	02/14/2018-02/13/2022	-	(1,870)	-	-	1,870	-	-
Community Development Block Grant (2018)	14.228	C000070907	03/21/2019-03/20/2023	20,420	20,420	-	-	-	-	-
Community Development Block Grant (2019)	14.228	C000073805	04/21/2020-10/31/2024	229,776	-	303,921	303,921	-	74,145	131,491
Community Development Block Grant (2020)	14.228	C000076178	01/27/2020-04/21/2025	482,371	64,220	559,421	559,421	(64,220)	77,050	223,548
Community Development Block Grant (2020 CV)	14.228	C000075471	01/27/2020-05/31/2023	157,905	24,736	262,596	262,596	(22,216)	107,211	19,831
Community Development Block Grant - Disaster Recovery Program	14.228	C000062142	01/05/2016-01/04/2021	-	3,074	-	-	-	3,074	-
Total CDBG - State-Administered CDBG				890,472	110,580	1,125,938	1,125,938	(84,566)	261,480	374,870
Total U.S. Department of Housing and Urban Development				890,472	110,580	1,125,938	1,125,938	(84,566)	261,480	374,870
U.S. Department of Transportation										
Pass-Through Pennsylvania Department of Transportation:										
Metropolitan Transportation Planning:										
Unified Planning Work Program	20.505	521172 WO#3	7/1/2020 - 6/30/2022	279,358	116,163	323,903	323,903	-	160,708	-
U.S. Department of Treasury										
Pass-Through Pennsylvania Department of State:										
Coronavirus State and Local Fiscal Recovery Funds										
Coronavirus State and Local Fiscal Recovery Funds - Whole Home Repair	21.027	N/A	3/1/21 - 12/31/24	-	(21,758,786)	6,868,088	6,868,088	-	(14,890,698)	445,196
Coronavirus State and Local Fiscal Recovery Funds - Whole Home Repair	21.027	C000084634	N/A	1,105,133	-	-	-	-	(1,105,133)	-
Total Coronavirus State and Local Fiscal Recovery Funds				1,105,133	(21,758,786)	6,868,088	6,868,088	-	(15,995,831)	445,196
Pass-Through Pennsylvania Department of Human Services:										
Emergency Rental Assistance Program	21.023	N/A	3/1/21 - 9/30/25	500,000	(1,056,903)	1,637,553	1,637,553	-	80,650	1,637,553
Total U.S. Department of Treasury				1,605,133	(22,815,689)	8,505,641	8,505,641	-	(15,915,181)	2,082,749
US Election Assistance Commission										
Pass-Through Pennsylvania Department of State:										
HAVA Election Security Grants	90.404	4100086322	N/A	56,135	-	56,135	56,135	-	-	-
U.S. Environmental Protection Agency										
Brownfields Assessment and Cleanup Cooperative Agreement	66.818	BF-9636001-0	10/01/2018-09/30/2023	15,307	23,728	-	-	-	8,421	-
Geographic Programs - Chesapeake Bay Program	66.466	C990002583	N/A	6,312	-	6,312	6,312	-	-	-
Total US Environmental Protection Agency				21,619	23,728	6,312	6,312	-	8,421	-
U.S. Department of Health and Human Services										
Pass-Through Pennsylvania Department of Human Services:										
Title IV-E Guardianship Assistance	93.090	N/A	7/1/2022 - 6/30/2023	64,663	16,836	62,974	62,974	-	15,147	62,974
Promoting Safe and Stable Families - IV-B Caseworker	93.556	N/A	N/A	51,820	-	51,820	51,820	-	-	51,820
Temporary Assistance For Needy Families	93.558	N/A	N/A	200,143	400,285	133,429	133,429	(133,428)	200,143	-

See notes to schedule of expenditures of federal and state awards

County of Lycoming, Pennsylvania

Schedule of Expenditures of Federal and State Awards
Year Ended December 31, 2023

Federal or State Grantor / Pass Through Grantor/Program or Cluster Title	Assistance Listing Number	Pass-Through Entity Identifying Number	Grant Period	Total Received for the Year	Accrued/ (Deferred) Revenue at January 1, 2023	Revenue Recognized	Expenditures	Refunds/ Adjustments	Accrued/ (Deferred) Revenue at December 31, 2023	Provided to Subrecipients
Title IV-D - Child Support Enforcement	93.563	N/A	10/1/2020 - 9/30/2025	\$ 742,097	\$ 193,700	\$ 771,701	\$ 771,701	\$ -	\$ 223,304	\$ -
Title IV-D Incentives	93.563	N/A	7/1/2009 - 6/30/2010	-	(158,237)	-	-	-	(158,237)	-
Title IV-D Incentives	93.563	N/A	7/1/2010 - 6/30/2011	-	(209,263)	-	-	-	(209,263)	-
Title IV-D Incentives	93.563	N/A	7/1/2011 - 6/30/2012	-	(199,001)	-	-	-	(199,001)	-
Title IV-D Incentives	93.563	N/A	7/1/2012 - 6/30/2013	-	(180,836)	-	-	-	(180,836)	-
Title IV-D Incentives	93.563	N/A	7/1/2013 - 6/30/2014	-	(199,327)	-	-	-	(199,327)	-
Title IV-D Incentives	93.563	N/A	7/1/2014 - 6/30/2015	-	(207,973)	-	-	-	(207,973)	-
Title IV-D Incentives	93.563	N/A	7/1/2015 - 6/30/2016	-	(200,403)	-	-	-	(200,403)	-
Title IV-D Incentives	93.563	N/A	7/1/2016 - 6/30/2017	-	(193,091)	-	-	-	(193,091)	-
Title IV-D Incentives	93.563	N/A	7/1/2017 - 6/30/2018	-	(191,056)	-	-	-	(191,056)	-
Title IV-D Incentives	93.563	N/A	7/1/2018 - 6/30/2019	-	(187,708)	-	-	-	(187,708)	-
Title IV-D Incentives	93.563	N/A	7/1/2019 - 6/30/2020	-	(151,854)	-	-	-	(151,854)	-
Title IV-D Incentives	93.563	N/A	7/1/2020 - 6/30/2021	-	(175,570)	-	-	-	(175,570)	-
Title IV-D Incentives	93.563	N/A	7/1/2021 - 6/30/2022	-	(168,250)	-	-	-	(168,250)	-
Total Title IV-D - Child Support Enforcement				742,097	(2,228,869)	771,701	771,701	-	(2,199,265)	-
Title IV-B	93.645	N/A	7/1/2022 - 6/30/2023	25,054	-	25,054	25,054	-	-	25,054
Title IV-B	93.645	N/A	7/1/2023 - 6/30/2024	25,054	-	25,054	25,054	-	-	25,054
Total Title IV-B				50,108	-	50,108	50,108	-	-	50,108
Title IV-E	93.658	N/A	N/A	522,520	10,631	491,152	491,152	-	(20,737)	491,152
Title IV-E Administration	93.658	N/A	N/A	49,774	63,564	49,774	49,774	-	63,564	49,774
Total Title IV-E				572,294	74,195	540,926	540,926	-	42,827	540,926
Title IV-E - Adoption Assistance	93.659	N/A	N/A	672,873	222,184	669,994	669,994	-	219,305	669,994
Title XX	93.667	N/A	7/1/2022 - 6/30/2023	43,578	-	43,578	43,578	-	-	43,578
Title XX	93.667	N/A	7/1/2023 - 6/30/2024	43,580	-	43,580	43,580	-	-	43,580
Total Title XX				87,158	-	87,158	87,158	-	-	87,158
COVID-19 - Independent Living Program	93.674	N/A	N/A	73,663	51,313	-	-	-	(22,350)	-
Independent Living Program	93.674	N/A	N/A	32,806	(198,369)	31,067	31,067	250,439	50,331	31,067
Total Independent Living Program				106,469	(147,056)	31,067	31,067	250,439	27,981	31,067
Medicaid Cluster:										
Medical Incentives	93.778	N/A	N/A	-	(10,074)	-	-	-	(10,074)	-
Medical Incentives	93.778	N/A	7/1/2010 - 6/30/2011	-	(156)	-	-	-	(156)	-
Medical Incentives	93.778	N/A	7/1/2011 - 6/30/2012	-	(2,236)	-	-	-	(2,236)	-
Medical Incentives	93.778	N/A	7/1/2012 - 6/30/2013	-	(878)	-	-	-	(878)	-
Medical Incentives	93.778	N/A	7/1/2013 - 6/30/2014	-	(1,207)	-	-	-	(1,207)	-
Medical Incentives	93.778	N/A	7/1/2014 - 6/30/2015	-	(424)	-	-	-	(424)	-
Medical Incentives	93.778	N/A	7/1/2015 - 6/30/2016	-	(755)	-	-	-	(755)	-
Medical Incentives	93.778	N/A	7/1/2016 - 6/30/2017	-	(8)	-	-	-	(8)	-
Medical Incentives	93.778	N/A	7/1/2017 - 6/30/2018	-	(432)	-	-	-	(432)	-
Medical Incentives	93.778	N/A	7/1/2018 - 6/30/2019	-	(412)	-	-	-	(412)	-
Medical Incentives	93.778	N/A	7/1/2019 - 6/30/2020	-	(421)	-	-	-	(421)	-
Medical Incentives	93.778	N/A	7/1/2020 - 6/30/2021	-	(2,284)	-	-	-	(2,284)	-
Medical Assistance Transportation Program	93.778	N/A	7/1/2021 - 6/30/2022	709,587	5,573	733,298	733,298	4,166	33,450	733,298
Medical Assistance Transportation Program	93.778	N/A	7/1/2022 - 6/30/2023	-	(215)	-	-	215	-	-
Medicaid	93.778	N/A	7/1/2020 - 6/30/2021	12,264	6,666	9,283	9,283	2,002	5,687	9,283
Medicaid	93.778	N/A	7/1/2021 - 6/30/2022	-	3,056	-	-	(3,056)	-	-
Total Medicaid Cluster				721,851	(4,207)	742,581	742,581	3,327	19,850	742,581

See notes to schedule of expenditures of federal and state awards

County of Lycoming, Pennsylvania

Schedule of Expenditures of Federal and State Awards
Year Ended December 31, 2023

Federal or State Grantor / Pass Through Grantor/Program or Cluster Title	Assistance Listing Number	Pass-Through Entity Identifying Number	Grant Period	Total Received for the Year	Accrued/ (Deferred) Revenue at January 1, 2023	Revenue Recognized	Expenditures	Refunds/ Adjustments	Accrued/ (Deferred) Revenue at December 31, 2023	Provided to Subrecipients
Pass-Through Pennsylvania Department of Health:										
Emergency Medical Services for Children	93.127	N/A	N/A	\$ -	\$ (1,299)	\$ -	\$ -	\$ -	\$ (1,299)	\$ -
Total U.S. Department of Health and Human Services				3,269,476	(1,667,931)	3,141,758	3,141,758	120,338	(1,675,311)	2,236,628
U.S. Department of Homeland Security										
Pass-Through the Pennsylvania Emergency Management Agency:										
Flood Mitigation Assistance Grant	97.029	FMA-PJ-03-PA-2016-004	03/15/2016-08/30/2019	-	40,455	-	-	-	40,455	-
Disaster Grants - Public Assistance	97.036	4100090122	N/A	142,911	-	142,911	142,911	-	-	-
Hazard Mitigation Grant - Consolidated	97.039	N/A	N/A	-	(76,788)	-	-	(4,614)	(81,402)	-
Hazard Mitigation Grant - 4408	97.039	N/A	N/A	-	(92,430)	84,057	84,057	8,373	-	-
Total Hazard Mitigation Grant				-	(169,218)	84,057	84,057	3,759	(81,402)	-
Emergency Management Performance Grant	97.042	C950003893	N/A	92,419	-	92,419	92,419	-	-	-
BRIC: Building Resilient Infrastructure and Communities	97.047	N/A	N/A	-	3,941	-	-	-	3,941	-
Total U.S. Department of Homeland Security				235,330	(124,822)	319,387	319,387	3,759	(37,006)	-
Total Federal Financial Assistance Programs				<u>\$ 6,592,371</u>	<u>\$ (24,327,981)</u>	<u>\$ 13,687,673</u>	<u>\$ 13,687,673</u>	<u>\$ 40,351</u>	<u>\$ (17,192,328)</u>	<u>\$ 4,902,846</u>

See notes to schedule of expenditures of federal and state awards

County of Lycoming, Pennsylvania

Schedule of Expenditures of Federal and State Awards
Year Ended December 31, 2023

Federal or State Grantor / Pass Through Grantor/Program or Cluster Title	Assistance Listing Number	Pass-Through Entity Identifying Number	Grant Period	Total Received for the Year	Accrued/ (Deferred) Revenue at January 1, 2023	Revenue Recognized	Expenditures	Refunds/ Adjustments	Accrued/ (Deferred) Revenue at December 31, 2023	Provided to Subrecipients
State Financial Assistance Programs										
Pennsylvania Department of Human Services:										
Act 152	N/A	N/A	7/1/2022 - 6/30/2023	\$ 107,617	\$ -	\$ 107,617	\$ 107,617	\$ -	\$ -	\$ 107,617
Act 152	N/A	N/A	7/1/2023 - 6/30/2024	107,618	-	107,618	107,618	-	-	107,618
Total Act 152				<u>215,235</u>	<u>-</u>	<u>215,235</u>	<u>215,235</u>	<u>-</u>	<u>-</u>	<u>215,235</u>
Title IV B	N/A	N/A	7/1/2022 - 6/30/2023	6,682	-	6,682	6,682	-	-	-
Title IV B	N/A	N/A	7/1/2023 - 6/30/2024	6,682	-	6,682	6,682	-	-	-
Total Title IV B				<u>13,364</u>	<u>-</u>	<u>13,364</u>	<u>13,364</u>	<u>-</u>	<u>-</u>	<u>-</u>
Human Services Development Fund	N/A	N/A	7/1/2022 - 6/30/2023	57,213	-	57,213	57,213	-	-	57,213
Human Services Development Fund	N/A	N/A	7/1/2023 - 6/30/2024	57,211	-	57,211	57,211	-	-	57,211
Total Human Services Development Fund				<u>114,424</u>	<u>-</u>	<u>114,424</u>	<u>114,424</u>	<u>-</u>	<u>-</u>	<u>114,424</u>
Behavioral Health Services/IGT	N/A	N/A	7/1/2022 - 6/30/2023	353,790	-	353,790	353,790	-	-	353,790
Behavioral Health Services/IGT	N/A	N/A	7/1/2023 - 6/30/2024	353,790	-	232,789	232,789	-	(121,001)	232,789
Total Behavioral Health Services/IGT				<u>707,580</u>	<u>-</u>	<u>586,579</u>	<u>586,579</u>	<u>-</u>	<u>(121,001)</u>	<u>586,579</u>
Evidence Based Practices	N/A	N/A	7/1/2022 - 6/30/2023	45,125	-	45,125	45,125	-	-	-
Homeless Assistance Program	N/A	N/A	7/1/2022 - 6/30/2023	115,408	-	115,408	115,408	-	-	115,408
Homeless Assistance Program	N/A	N/A	7/1/2023 - 6/30/2024	76,557	-	76,557	76,557	-	-	76,557
Total Homeless Assistance Program				<u>191,965</u>	<u>-</u>	<u>191,965</u>	<u>191,965</u>	<u>-</u>	<u>-</u>	<u>191,965</u>
Truancy Program	N/A	N/A	7/1/2022 - 6/30/2023	-	450,370	242,114	242,114	-	692,484	242,114
Truancy Program	N/A	N/A	7/1/2023 - 6/30/2024	-	-	126,810	126,810	-	126,810	126,810
Total Truancy Program				<u>-</u>	<u>450,370</u>	<u>368,924</u>	<u>368,924</u>	<u>-</u>	<u>819,294</u>	<u>368,924</u>
Independent Living Program	N/A	N/A	7/1/2020 - 6/30/2021	64,726	64,726	-	-	-	-	-
Independent Living Program	N/A	N/A	7/1/2021 - 6/30/2022	16,983	16,983	-	-	-	-	-
Independent Living Program	N/A	N/A	7/1/2022 - 6/30/2023	146,241	(70,029)	146,241	146,241	-	(70,029)	146,241
Independent Living Program	N/A	N/A	7/1/2023 - 6/30/2024	25,699	-	25,699	25,699	-	-	25,699
Total Independent Living Program				<u>253,649</u>	<u>11,680</u>	<u>171,940</u>	<u>171,940</u>	<u>-</u>	<u>(70,029)</u>	<u>171,940</u>
Medical Assistance Transportation Program	N/A	N/A	7/1/2021 - 6/30/2022	9,737	9,737	-	-	-	-	-
Medical Assistance Transportation Program	N/A	N/A	7/1/2022 - 6/30/2023	357,986	-	357,986	357,986	-	-	357,986
Medical Assistance Transportation Program	N/A	N/A	7/1/2023 - 6/30/2024	408,072	-	341,864	341,864	66,208	-	341,864
Total Medical Assistance Transportation Program				<u>775,795</u>	<u>9,737</u>	<u>699,850</u>	<u>699,850</u>	<u>66,208</u>	<u>-</u>	<u>699,850</u>
Title 148	N/A	N/A	7/1/2021 - 6/30/2022	2,937,343	1,835,887	1,101,456	1,101,456	-	-	1,101,456
Title 148	N/A	N/A	7/1/2023 - 6/30/2024	1,865,610	-	3,762,803	3,762,803	-	1,897,193	3,762,803
Total Title 148				<u>4,802,953</u>	<u>1,835,887</u>	<u>4,864,259</u>	<u>4,864,259</u>	<u>-</u>	<u>1,897,193</u>	<u>4,864,259</u>
Total Pennsylvania Department of Human Services				<u>7,120,090</u>	<u>2,307,674</u>	<u>7,271,665</u>	<u>7,271,665</u>	<u>66,208</u>	<u>2,525,457</u>	<u>7,213,176</u>
Pennsylvania Department of Health:										
Emergency Medical Services	N/A	4100092534	7/1/2009 - 7/31/2010	-	1,234	-	-	(1,234)	-	-
Emergency Medical Services	N/A	4100092534	7/1/2010 - 6/30/2011	-	(13,170)	13,170	13,170	-	-	-
Emergency Medical Services	N/A	4100092534	7/1/2020 - 6/30/2021	-	(53,627)	53,627	53,627	-	-	-
Emergency Medical Services	N/A	4100092534	7/1/2022 - 6/30/2023	193,088	-	193,088	193,088	-	-	-
Emergency Medical Services	N/A	4100092534	7/1/2023 - 6/30/2024	95,086	653	186,812	186,812	-	92,379	-
Total Emergency Medical Services / Pennsylvania Department of Health				<u>288,174</u>	<u>(64,910)</u>	<u>446,697</u>	<u>446,697</u>	<u>(1,234)</u>	<u>92,379</u>	<u>-</u>
Total State Financial Assistance Programs				<u>\$ 7,408,264</u>	<u>\$ 2,242,764</u>	<u>\$ 7,718,362</u>	<u>\$ 7,718,362</u>	<u>\$ 64,974</u>	<u>\$ 2,617,836</u>	<u>\$ 7,213,176</u>
Total Federal and State Assistance				<u>\$ 14,000,635</u>	<u>\$ (22,085,217)</u>	<u>\$ 21,406,035</u>	<u>\$ 21,406,035</u>	<u>\$ 105,325</u>	<u>\$ (14,574,492)</u>	<u>\$ 12,116,022</u>

See notes to schedule of expenditures of federal and state awards

County of Lycoming, Pennsylvania

Notes to Schedule of Expenditures of Federal and State Awards
Year Ended December 31, 2023

1. Basis of Presentation

The accompanying schedule of expenditures of federal and state awards (the Schedule) includes the federal and state award activity of the County of Lycoming, Pennsylvania (the County) under programs of the federal and state governments for the year ended December 31, 2023. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (Uniform Guidance) and the Commonwealth of Pennsylvania, Department of Human Services (DHS) *Single Audit Supplement*. Because the Schedule presents only a selected portion of the operations of the County, it is not intended to and does not present the financial position, changes in net position or cash flows of the County in its entirety.

2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. Pass-through entity identifying numbers are presented where available.

3. Indirect Cost Rate

The County has not elected to use the 10% de minimis indirect cost rate as allowed under the Uniform Guidance.

4. Noncash Assistance

Expenditures reported on the Schedule under the County's Donated Food Program, Federal Assistance Listing Number 10.569 are in the form of noncash assistance.

5. Child Support Enforcement

The DHS *Single Audit Supplement* includes certain PACSES data reliability testing, a summary of which is follows:

	<u>Number of Cases Reviewed</u>	<u>Case Problems Found</u>
Line # 1 IV-D Cases open at the end of the fiscal year (9/30/23)	5	None
Line # 2 IV-D Cases open at the end of the fiscal year with support orders established (financial or medical)	5	None
Line # 5 Children in IV-D cases open at the end of the fiscal year who were born out of wedlock	5	None
Line # 6 Children in IV-D cases open during or at the end of the fiscal year with paternity established or acknowledged	5	None
Line # 21 Cases open at the end of the fiscal year in which medical support is ordered	5	None
Line # 23 Cases open at the end of the fiscal year where Health Insurance is provided as ordered	5	None
Line # 24 Total amount of current support due for the fiscal year (for IV-D cases, excluding emancipated children)	5	None
Line # 25 Total amount of support disbursed as current support during the fiscal year (for IV-D cases, excluding emancipated children)	7	None
Line # 28 Cases with arrears due during the fiscal year (10/1/22 - 9/30/23)	5	None
Line # 29 Cases paying toward arrears during the fiscal year (10/1/22 - 9/30/23)	5	None

**Report on Internal Control
Over Financial Reporting and on Compliance
and Other Matters Based on an Audit of
Financial Statements Performed in Accordance
With *Government Auditing Standards***

Independent Auditors' Report

To the Board of County Commissioners of
County of Lycoming, Pennsylvania

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*), the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the County of Lycoming, Pennsylvania, (the County) as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the County's basic financial statements, and have issued our report thereon dated April 28, 2025. The financial statements of the Lycoming County Industrial Development Authority, a discretely presented component unit, were not audited in accordance with *Government Auditing Standards*, and accordingly, this report does not include reporting on internal control over financial reporting or instances of reportable noncompliance associated with the Lycoming County Industrial Development Authority.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the County's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies described in the accompanying schedule of findings and questioned costs as items 2023-001 through 2023-003 to be material weaknesses.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompanying schedule of findings and questioned costs as items 2023-004 through 2023-006 to be significant deficiencies.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the County's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matter that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and questioned costs as item 2023-007.

The County's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the County's response to the findings identified in our audit and described in the accompanying schedule of findings and questioned costs. The County's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Baker Tilly US, LLP". The signature is written in a cursive, flowing style.

Williamsport, Pennsylvania
April 28, 2025

**Report on Compliance
for Each Major Federal and State DHS Program;
Report on Internal Control Over Compliance; and
Report on the Schedule of Expenditures of Federal and State Awards
Required by the Uniform Guidance and the Commonwealth of Pennsylvania,
Department of Human Services *Single Audit Supplement***

Independent Auditors' Report

To the Board of County Commissioners of
County of Lycoming, Pennsylvania

Report on Compliance for Each Major Federal and DHS Program

Opinion on Each Major Federal and DHS Program

We have audited the County of Lycoming, Pennsylvania's (the County) compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* and the Commonwealth of Pennsylvania, Department of Human Services, *Single Audit Supplement* (the *DHS Single Audit Supplement*) that could have a direct and material effect on each of the County's major federal and DHS programs for the year ended December 31, 2023. The County's major federal and DHS programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the County complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal and DHS programs for the year ended December 31, 2023.

Basis for Opinion on Each Major Federal and State DHS Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the *DHS Single Audit Supplement*. Our responsibilities under those standards, the Uniform Guidance, and the *DHS Single Audit Supplement* are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the County and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal and DHS program. Our audit does not provide a legal determination of the County's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the County's federal and state programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the County's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, the Uniform Guidance, and the *DHS Single Audit Supplement* will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the County's compliance with the requirements of each major federal and DHS program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, the Uniform Guidance, and the *DHS Single Audit Supplement*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the County's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the County's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance and the *DHS Single Audit Supplement*, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Other Matters

The results of our auditing procedures disclosed instances of noncompliance, which are required to be reported in accordance with the Uniform Guidance and the *Guidelines* and which are described in the accompanying schedule of findings and questioned costs as items 2023-008 and 2023-009. Our opinion on each major federal and DHS program is not modified with respect to these matters.

Government Auditing Standards requires the auditor to perform limited procedures on the County's response to the noncompliance findings identified in our compliance audit described in the accompanying schedule of findings and questioned costs. The County's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control Over Compliance

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, as discussed below, we did identify certain deficiencies in internal control that we consider to be significant deficiencies.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal or state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal or state program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal or state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiencies in internal control over compliance described in the accompanying schedule of findings and questioned costs as items 2023-008 and 2023-009, to be significant deficiencies.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

Government Auditing Standards requires the auditor to perform limited procedures the County's response to the internal control over compliance finding identified in our compliance audit described in the accompanying schedule of findings and questioned costs. The County's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and the DHS *Single Audit Supplement*. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal and State Awards Required by the Uniform Guidance and the Guidelines

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the County as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the County's basic financial statements. We issued our report thereon dated April 28, 2025, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the basic financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal and state awards is presented for purposes of additional analysis as required by the Uniform Guidance and the *DHS Single Audit Supplement* and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal and state awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

Baker Tilly US, LLP

Williamsport, Pennsylvania
September 4, 2025

County of Lycoming, Pennsylvania

Schedule of Findings and Questioned Costs
Year Ended December 31, 2023

Section I - Summary of Auditors' Results

Financial Statements

Type of auditors' report issued: Unmodified

Internal control over financial reporting:
Material weakness(es) identified? X yes no
Significant deficiency(ies) identified? X yes none reported

Noncompliance material to financial statements noted? yes X no

Federal and State Awards

Internal control over major federal and state programs:
Material weakness(es) identified? yes X no
Significant deficiency(ies) identified? X yes none reported

Type of auditor's report issued on compliance for major federal and state programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a) and/or the DHS *Single Audit Supplement*? X yes no

Identification of major federal and state programs:

<u>Assistance Listing Numbers</u>	<u>Name of Federal Program or Cluster</u>
21.023	Emergency Rental Assistance Program
21.027	Coronavirus State and Local Fiscal Recovery Funds
93.563	Title IV-D - Child Support Enforcement

Identification of major DHS program:

<u>Name of DHS Program or Cluster</u>
Child Support Enforcement

Dollar threshold used to distinguish between Type A and Type B programs: \$750,000

Auditee qualified as low-risk auditee? yes X no

County of Lycoming, Pennsylvania

Schedule of Findings and Questioned Costs
Year Ended December 31, 2023

Section II - Financial Statement Findings

2023-001 - Accounting and Financial Reporting - Material Weakness

Prior Year Finding Number: 2022-001

Criteria: Internal control is a process, which captures and properly records transactions, safeguards assets and assures compliance with laws and regulations. One critical element of internal control involves the ongoing reconciliation of general ledger accounts to various analyses and supporting documentation to ensure accurate periodic and year-end financial reporting.

Condition/Context: Due to turnover in the County's Office of Budget & Finance, the 2023 general ledger was not closed in a timely manner, nor were all account reconciliations completed prior to the year-end closing. As a result, material audit adjustments were proposed, affecting the County's various cash, accounts receivable, prepaid expenses, accounts payable, accrued expenses, fund balance/net position (equity), revenues and expenses.

Cause: The County experienced personnel turnover within its accounting and financial reporting function during 2022 (and beyond), which impacted its day-to-day accounting, the 2023 year-end closing process and Annual Comprehensive Financial Report preparation.

Effect: The above constitutes a material weakness in internal control over financial reporting.

Recommendation: In early 2024, the County's accounting and financial reporting function moved from the Office of Budget and Finance to the Office of the Controller. The Controller's Office facilitated the completion of the 2023 close and audit at that time. As Controller Office personnel further transition into this role, we recommend that these individuals continue to work with external consultants and auditors to gain a thorough understanding of the types of adjustments that were proposed and incorporate these concepts into its year-end closing process going forward. Achieving full complement in terms of accounting department personnel will also be beneficial to this process.

Views of Responsible Officials and Planned Corrective Actions: The County agrees and is working to address this issue in future periods; see corrective action plan.

County of Lycoming, Pennsylvania

Schedule of Findings and Questioned Costs
Year Ended December 31, 2023

2023-002 - Segregation of Duties - Material Weakness

Prior Year Finding Number: N/A

Criteria: Internal control is a process, which captures and properly records transactions, safeguards assets, and assures compliance with laws and regulations. One critical element of internal control is adequate segregation of duties between accounting functions.

Condition: The responsibility for performance of certain accounting duties, principally as related to reconciliation of accounts, year-end closing and the approval of manual journal entries is vested in a limited number of employees, such that there is limited segregation of duties.

Cause: The County experienced personnel turnover within its accounting and financial reporting function during 2022 (and beyond), which impacted its day-to-day accounting, the 2023 year-end closing process and Annual Comprehensive Financial Report preparation.

Effect: The above constitutes a material weakness in internal control over financial reporting.

Recommendation: The Controller's office staff took over the accounting and financial reporting function within the County during early 2024 and was in the process of redefining, distributing and determining the individual job functions of each person. As part of the ongoing process of moving the activities and operations of the County's accounting and reporting to the Controller's office and the recently formed Office of Financial Management, we recommend that management give consideration to the various functions and duties of each person with a goal of providing timely and meaningful review and approval processes and to segregate accounting duties and functions amongst various staff members. Achieving full complement in terms of accounting department personnel will also be beneficial to this process.

Views of Responsible Officials and Planned Corrective Actions: The County agrees and is working to address this issue in future periods; see corrective action plan.

County of Lycoming, Pennsylvania

Schedule of Findings and Questioned Costs
Year Ended December 31, 2023

2023-003 - Preparation and Monitoring of Budget - Material Weakness

Prior Year Finding Number: N/A

Criteria: Internal control is a process, which captures and properly records transactions, safeguards assets, and assures compliance with laws and regulations. One critical element of internal control is accurate preparation and ongoing monitoring of budget.

Condition: The County prepares and adopts an annual budget for the majority of its individual funds in accordance with provisions of the Pennsylvania County Code. During the 2023 audit, we noted the following items related to the County's adopted budgets:

- The beginning fund balance utilized for certain funds is significantly different from the County's actual beginning fund balance. Such funds include the County's Domestic Relations - Title IV-D, Haz-Materials, 911 Emergency Phone Tariff, Register and Recorder Capital Improvement, Probation Restitution, Liquid Fuels, Act 89 Bridges, \$5 Fee for Local Use, Community Development Block Grant, EDPS Flood Mitigation Projects, Growing Greener Trust, Farm Easement Program and Resource Management Services.
- The County did not adopt a budget for the following governmental funds: Sheriff Public Relations, Prison/PRC Commissary and Opioid Settlement.
- The County's General Fund budget anticipated using approximately \$29,960,000 in fund balance during 2023. At the end of the year, the County actually utilized approximately \$633,000. A portion of the difference here related to capital type items that were budgeted in the General Fund and not incurred during the year.
- The County did not prepare or revise its initially adopted budgets for known operational or programmatic changes during 2023.

Cause: The County experienced personnel turnover within its accounting and financial reporting function during 2022 (and beyond), which impacted its day-to-day accounting, the preparation of the 2023 budget and ongoing monitoring of budget vs actual performance during 2023.

Effect: The above constitutes a material weakness in internal control over financial reporting.

Recommendation: The County reorganized its budgetary preparation process during 2024 within the newly created Office of Financial Management, and began placing more emphasis on the accurate preparation and ongoing monitoring of the Budget. We recommend that management continue to focus on accurately estimating the beginning fund balances, monitoring actual vs budgetary performance on a routine basis and consider preparing and adopting budgetary revisions/transfers during the year as operational or programmatic changes occur. Further, we recommend that the County give consideration to creating a capital projects/reserve fund within which to budget and record capital related activity separately from its General Fund operations.

Views of Responsible Officials and Planned Corrective Actions: The County agrees and is working to address this issue in future periods; see corrective action plan.

County of Lycoming, Pennsylvania

Schedule of Findings and Questioned Costs

Year Ended December 31, 2023

2023-004 - Segregation of Duties - Prothonotary - Significant Deficiency

Prior Year Finding Number: 2022-002

Criteria: Internal control is a process, which captures and properly records transactions, safeguards assets, and assures compliance with laws and regulations. One critical element of internal control is adequate segregation of duties between accounting functions.

Condition: The responsibility for performance of accounting duties within the Prothonotary's office is vested in a limited number of employees, such that there is limited segregation of duties.

Cause: No internal control policy exists over the collection and remittance of cash.

Effect: Limited internal control procedures exist over cash receipts and disbursements such that errors or fraud could occur and not be prevented or detected.

Context: In the review of internal control procedures, it was determined that several areas of responsibility are being handled by one individual. The opening of incoming mail, processing of daily deposits, making the deposit to the bank, posting to the ledger book, and processing checks for the disbursement of escrow funds are all being handled by one individual.

Recommendation: The Prothonotary's office should implement internal control procedures to segregate duties on the major tasks of receipts and disbursements.

Views of Responsible Officials and Planned Corrective Actions: Management understands and is working with the Prothonotary's Office to provide additional resources/support. See corrective action plan.

2023-005 - Custodial Funds - Accounting Records - Significant Deficiency

Prior Year Finding Number: 2022-003

Criteria: Internal control is a process, which captures and properly records transactions, safeguards assets, and assures compliance with laws and regulations. One critical element of internal control includes periodic reconciliations of accounts to supporting documentation to prevent, or detect and correct, errors or fraud.

Condition/Context: The County has a significant amount of transactional activity within various decentralized departments that collectively comprise its custodial fund activity. While the County can determine and reconcile the amount of fiduciary cash, it currently does not have an efficient method for tracking or reconciling the cash inflow and outflow activity related to its custodial activities.

Cause: The County employs a limited number of accounting personnel who have not prioritized a periodic reconciliation of this custodial fund activity.

Effect: Gathering and preparing the custodial fund activity as required under GASB No. 84 was hampered by the lack of inflow and outflow information and the lack of timely reconciliations.

Recommendation: The County should implement a formal tracking and timely reconciliation process related to its custodial fund activity.

Views of Responsible Officials and Planned Corrective Actions: Management agrees and working toward implementing a process whereby these funds are reconciled and monitored. See corrective action plan.

County of Lycoming, Pennsylvania

Schedule of Findings and Questioned Costs
Year Ended December 31, 2023

2023-006 - Cash Account Reconciliations - Significant Deficiency

Prior Year Finding Number: N/A

Criteria: Internal control is a process, which captures and properly records transactions, safeguards assets, and assures compliance with laws and regulations. A critical element of internal control includes periodic (monthly) reconciliations of accounts to supporting documentation to prevent, or detect and correct, errors or fraud.

Condition/Context: The County's various cash accounts were not timely and accurately reconciled between the monthly bank statements and the internal accounting records during the year. While the Treasurer's office prepares a monthly reconciliation, this reconciliation starts with their independent cash on hand reports (which are external to the general ledger, the official accounting record of the County) and reconcile those records to the Bank Statement. Subsequent to year-end, the Controller's Office prepared an annual reconciliation of the cash accounts to reconcile between the bank statement and the general ledger. Ultimately, there were certain accounts that had differences, immaterial to the financial statements, that were not able to be fully reconciled between the bank statement(s) and the general ledger.

Cause: The County experienced personnel turnover within its accounting and financial reporting function during 2022 (and beyond), which impacted its day-to-day accounting, including the monthly reconciliation of cash and investments and the necessary adjusting entries to maintain the accounts.

Effect: Cash account balances within the general ledger system did not accurately reflect reconciled balances.

Recommendation: The County should reestablish effective monthly bank reconciliation procedures whereby the general ledger cash account balances are reconciled to the bank statements on a timely basis throughout the year.

Views of Responsible Officials and Planned Corrective Actions: Management agrees and working toward implementing a process whereby these accounts are reconciled and monitored. See corrective action plan.

County of Lycoming, Pennsylvania

Schedule of Findings and Questioned Costs
Year Ended December 31, 2023

2023-007 - Continuing Disclosure Compliance

Prior Year Finding Number: N/A

Criteria: Pursuant to the provisions of Securities and Exchange Commission (SEC) Rule 15c2-12, *Municipal Securities Disclosure*, and the provisions of the County's Continuing Disclosure Agreements incorporated into its General Obligation Bonds, the County is required to provide certain financial and operating information, including audited financial statements, adopted budgets, and other operating data, to the Municipal Securities Rulemaking Board (MSRB) within a prescribed time period after year-end.

Condition/Context: The County did not timely file its continuing disclosure information within the prescribed time period (270 days after year-end) in connection with the year-ended December 31, 2022.

Cause: The County experienced personnel turnover within its accounting and financial reporting function during 2022 (and beyond), which impacted its day-to-day accounting and its ability to complete the 2022 audit within the time period indicated in its Continuing Disclosure Agreements.

Effect: The County was not in compliance with the provisions of its Continuing Disclosure Requirements.

Recommendation: We recommend that the County continue to work to acclimate its accounting personnel to the year-end closing process, to timely facilitate the closing of its internal books and records to enable the audit to be completed and filed on a timely basis.

Views of Responsible Officials and Planned Corrective Actions: Management agrees and working toward implementing a process whereby the internal year-end closing process is completed timely to enable the audit to be performed and completed within the required timeframe. See corrective action plan.

County of Lycoming, Pennsylvania

Schedule of Findings and Questioned Costs
Year Ended December 31, 2023

Section III - Federal Award Findings and Questioned Costs

2023-008 - Uniform Guidance Subrecipient Monitoring - Significant Deficiency/Noncompliance

Federal Program: Assistance Listing #21.027, Coronavirus State and Local Fiscal Recovery Funds, U.S. Department of Treasury, Pass-Through Entity Identifying Number: Not Available

Assistance Listing #21.023, Emergency Rental Assistance Program, U.S. Department of Treasury, Passed through the Pennsylvania Department of Human Services, Pass-Through Entity Identifying Number: N/A

Prior Year Finding Number 2022-004

Criteria: The requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (Uniform Guidance), §200.331 *Requirements for Pass-through Entities*, requires entities who pass federal funding through to subrecipients evaluate each subrecipient's risk of noncompliance. As detailed in 2 CFR sections 200.331(d) through (f), the Uniform Guidance requires pass-through entities to monitor the activities of the subrecipient as necessary to ensure that the subaward is used for authorized purposes, complies with the terms and conditions of the subaward, and achieves performance goals. This includes issuing a management decision for audit findings pertaining to the Federal award provided to the subrecipient, as detailed in 2 CFR section 200.521.

Condition/Context: As part of our follow-up on previous audit findings and based on our current year testing, it was noted that the County is not formally documenting its monitoring activities over its subrecipients in compliance with the Uniform Guidance.

Questioned Costs: N/A

Cause: While the County has monitoring processes in place for subrecipients, it is not currently documenting certain of the initial risk assessment decisions or the occurrence of ongoing monitoring activities for its subrecipient, representing a significant deficiency in internal control over compliance.

Effect: The County is not in compliance with certain requirements of the Uniform Guidance.

Recommendation: We recommend that County management perform and document the various monitoring activities performed with regard to its subrecipients.

Views of Responsible Officials and Planned Corrective Actions: Management understands and is working to provide better oversight and monitoring of entities that receive pass-through grant dollars. See corrective action plan.

County of Lycoming, Pennsylvania

Schedule of Findings and Questioned Costs
Year Ended December 31, 2023

2023-009 - Completion and Submission of Annual Single Audit - Significant Deficiency/Noncompliance

Federal Program: Assistance Listing #93.563, Title IV-D - Child Support Enforcement, Passed through the Pennsylvania Department of Human Services, Pass-Through Entity Identifying Number: Not Available

Assistance Listing #21.023, Emergency Rental Assistance Program, U.S. Department of Treasury, Passed through the Pennsylvania Department of Human Services, Pass-Through Entity Identifying Number: Not Available

Assistance Listing #21.027, Coronavirus State and Local Fiscal Recovery Funds, U.S. Department of Treasury, Pass-Through Entity Identifying Number: Not Available

Prior Year Finding Number: 2022-005

Criteria: Pursuant to the provisions of the Uniform Guidance, under §200.512(a), the County is required to complete and submit its Single Audit and related Data Collection Form within nine months of the end of its fiscal period (September 30) of the following year.

Condition/Context: The County's Single Audit and reporting package was delayed for the year-ended December 31, 2022, as a result of turnover within its Budget and Finance Office, beyond the nine-month due date.

Questioned Costs: N/A

Cause: The County's 2022 Single Audit was delayed beyond the nine-month filing deadline as a result of turnover within its Budget and Finance Office.

Effect: The County is not in compliance with certain requirements of the Uniform Guidance, including the Single Audit reporting requirements.

Recommendation: We recommend that County management review its staffing and personnel responsibilities to prioritize the completion of its audit within the prescribed timeframes.

Views of Responsible Officials and Planned Corrective Actions: The County is currently interviewing for additional personnel to ensure completion of its audit requirements and responsibilities in a timely manner. See corrective action plan.

County of Lycoming, Pennsylvania

Summary Schedule of Prior Year Audit Findings
Year Ended December 31, 2023

Section IV - Summary Schedule of Prior Year Audit Findings

2022-001 - Accounting and Financial Reporting - Material Weakness

Condition/Context: Due to turnover in the County's Office of Budget & Finance, the 2022 general ledger was not closed in a timely manner, nor were all account reconciliations completed prior to the year-end closing. As a result, material audit adjustments were proposed, affecting the County's various cash, accounts receivable, prepaid expenses, accounts payable, accrued expenses, fund balance/net position (equity), revenues and expenses.

Recommendation: In early 2024, the County's accounting and financial reporting function moved from the Office of Budget and Finance to the Office of the Controller. The Controller's Office facilitated the completion of the 2022 close and audit at that time. As Controller Office personnel further transition into this role, we recommend that these individuals continue to work with external consultants and auditors to gain a thorough understanding of the types of adjustments that were proposed and incorporate these concepts into its year-end closing process going forward. Achieving full complement in terms of accounting department personnel will also be beneficial to this process.

Resolution: This condition continued to exist into 2023. See current year finding 2023-001.

2022-002 - Segregation of Duties - Prothonotary - Significant Deficiency

Condition: The responsibility for performance of accounting duties within the Prothonotary's office is vested in a limited number of employees, such that there is limited segregation of duties.

Recommendation: The Prothonotary's office should implement internal control procedures to segregate duties on the major tasks of receipts and disbursements.

Resolution: The Prothonotary's office has not yet made any changes to its accounting duties and as such, see current year finding 2023-004.

2022-003 - Custodial Funds - Accounting Records - Significant Deficiency

Condition/Context: The County has a significant amount of transactional activity within various decentralized departments that collectively comprise its custodial fund activity. While the County can determine and reconcile the amount of fiduciary cash, the County currently does not have an efficient method for tracking and reconciling the cash inflow and outflow activity related to its custodial activities.

Recommendation: The County should implement a formal tracking and timely reconciliation process related to its custodial fund activity.

Resolution: The County is still working through the logistics of tracking and reporting its custodial fund activity. See current year finding 2023-005.

County of Lycoming, Pennsylvania

Summary Schedule of Prior Year Audit Findings
Year Ended December 31, 2023

2022-004 - Uniform Guidance Subrecipient Monitoring - Significant Deficiency/Noncompliance

Federal Program: Assistance Listing #14.228, Community Development Block Grant, U.S. Department of Housing and Urban Development, Passed Through Pennsylvania Department of Community and Economic Development, Pass-Through Entity Identifying Numbers; C000066177, C000067301, C000070907, C000073805, C000076178, C000075471 and C000062142

Assistance Listing #21.023, Emergency Rental Assistance Program, U.S. Department of Treasury, Passed through the Pennsylvania Department of Human Services, Pass-Through Entity Identifying Number: N/A

Condition: As part of our follow-up on previous audit findings, it was noted that the County is not performing monitoring activities over its subrecipient in compliance with the Uniform Guidance. Additionally, it was noted that the County did not issue a management decision for an audit finding pertaining to the Federal award provided to the subrecipient in a prior year.

Recommendation: We recommend that County management perform monitoring activities for the federal award activity passed through to subrecipients.

Resolution: See current year finding 2023-008

2022-005 - Completion and Submission of Annual Single Audit - Significant Deficiency/Noncompliance

Federal Program: Assistance Listing #14.228, Community Development Block Grant, U.S. Department of Housing and Urban Development, Passed Through Pennsylvania Department of Community and Economic Development, Pass-Through Entity Identifying Numbers; C000066177, C000067301, C000070907, C000073805, C000076178, C000075471 and C000062142

Assistance Listing #21.023, Emergency Rental Assistance Program, U.S. Department of Treasury, Passed through the Pennsylvania Department of Human Services, Pass-Through Entity Identifying Number: Not Available

Assistance Listing #21.027, Coronavirus State and Local Fiscal Recovery Funds, U.S. Department of Treasury, Pass-Through Entity Identifying Number: Not Available

Condition/Context: The County's Single Audit and reporting package was delayed for the year-ended December 31, 2021, as a result of turnover within its Budget and Finance Office, beyond the nine-month due date.

Recommendation: We recommend that County management review its staffing and personnel responsibilities to prioritize the completion of its audit within the prescribed timeframes.

Resolution: See current year finding 2023-009

Independent Accountants' Report on Applying Agreed-Upon Procedures

To the Board of County Commissioners of
County of Lycoming, Pennsylvania and
Commonwealth of PA Department of Human Services

We have performed the procedures enumerated below, which were agreed to by the Commonwealth of Pennsylvania, Department of Human Services (DHS) and management of the County of Lycoming, Pennsylvania (the County) on the DHS financial schedules and exhibits required by the DHS *Single Audit Supplement* of the County as of and for the years ended June 30, 2023 and December 31, 2023. The County's management is responsible for the financial schedules and exhibits required by the DHS *Single Audit Supplement*.

DHS has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of assisting users in understanding the financial accounts of the County's during the years ended June 30, 2023 and December 31, 2023. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all the users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

- (a) We have agreed by comparison of the amounts and classifications that the supplemental financial schedules listed below, which summarize amounts reported to DHS for fiscal years ended June 30, 2023 and December 31, 2023, have been accurately compiled and reflect the audited books and records of County. We also agreed by comparison to the example schedules that these schedules are presented, at a minimum, at the level of detail and in the format required by the DHS *Single Audit Supplement* pertaining to this period.

Program Name	Page Number	Exhibit Number	Referenced Schedule/Exhibit
Title IV-D Child Support Enforcement Program	24	A-1(a)	Comparison of Single Audit Expenditures With Reported Expenditures
Title IV-D Child Support Enforcement Program	25	A-1(c)	Comparison of Reported Incentives to Incentives on Deposit
Title IV-D Child Support Enforcement Program	26	A-1(d)	Comparison of Single Audit Title IV-D Account with Reported Title IV-D Account
Combined Homeless Assistance Program	27	XIX(a) NBG	Nonblock Grant Counties Combined Homeless Assistance Program

- (b) We inquired of management regarding adjustments to reported revenues or expenditures that were not reflected in the reports submitted to DHS for the period reported upon.

(c) With regard to the Reconciliation Supplemental Financial Schedule (Exhibit XX on Page 28) (the Reconciliation Schedule), we have performed the following procedures:

1. We have agreed by comparison of amounts and classifications the expenditure amounts listed on the Reconciliation Schedule under the "Federal Expenditures per the SEFA" (Column C), which summarizes DHS federal expenditure amounts for the year ended December 31, 2023, have been accurately compiled and reflect the audited books, records and SEFA of the County.
2. We have agreed by comparison of amounts and classifications the program receipt amounts listed on the Reconciliation Schedule under the "Federal Awards Received per the audit confirmation reply from Pennsylvania" (Column D), which summarizes DHS federal receipt amounts for the year ended December 31, 2023, have been accurately compiled and reflect the amounts reported on the audit confirmation reply from Pennsylvania.
3. We have recalculated the dollar amount (Column E) and percentage differences (Column F) between the Federal Expenditures per the SEFA (Column C) and the Federal Awards Received per the Audit Confirmation reply from Pennsylvania (Column D) on the Reconciliation Schedule.
4. We have agreed by comparison to the audited books and records that the dollar amount differences (Column E) between the expenditures (Column C) and receipts (Column D) on the Reconciliation Schedule accurately reflect the audited books and records of the County.
5. We have agreed by comparison to the audited books and records that the explanation of differences (Column G) between the expenditures (Column C) and receipts (Column D) on the Reconciliation Schedule accurately reflect the audited books and records of the County.

The procedures detailed in paragraphs (a), (b) and (c) above disclosed no adjustments or findings for the period reported upon.

We were engaged by the County to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively on the financial schedules and exhibits required by the DHS *Single Audit Supplement* of the County as of and for the years ended June 30, 2023 and December 31, 2023. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the County and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the Commonwealth of Pennsylvania, Department of Human Services, the Board of Commissioners, management and others within the County of Lycoming, Pennsylvania and is not intended to be, and should not be, used by anyone other than those specified parties.



Williamsport, Pennsylvania
September 4, 2025

County of Lycoming, Pennsylvania

Child Support Enforcement Program

Comparison of Single Audit Expenditures With Reported Expenditures - Exhibit A-1(a)
June 30, 2023

	Single Audit Expenditures					Reported Expenditures					Single Audit Over (Under) Expenditures				
	Total	Unallowable	Incentive Paid Costs	Net	Amount Paid	Total	Unallowable	Incentive Paid Costs	Net	Amount Paid	Total	Unallowable	Incentive Paid Costs	Net	Amount Paid
Quarter Ending: 9/30/2022															
1. Salary/Overhead	\$ 355,065	\$ 7,439	\$ 59,747	\$ 287,879	\$ 190,000	\$ 355,065	\$ 7,439	\$ 59,747	\$ 287,879	\$ 190,000	\$ -	\$ -	\$ -	\$ -	\$ -
2. Fees/Costs	61	-	-	61	40	61	-	-	61	40	-	-	-	-	-
3. Interest/Program Income	3,170	519	-	2,651	1,750	3,170	519	-	2,651	1,750	-	-	-	-	-
4. Blood Testing Fees	688	-	-	688	454	688	-	-	688	454	-	-	-	-	-
5. Blood Testing Costs	933	-	-	933	616	933	-	-	933	616	-	-	-	-	-
6. ADP	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Net total	<u>\$ 352,079</u>	<u>\$ 6,920</u>	<u>\$ 59,747</u>	<u>\$ 285,412</u>	<u>\$ 188,372</u>	<u>\$ 352,079</u>	<u>\$ 6,920</u>	<u>\$ 59,747</u>	<u>\$ 285,412</u>	<u>\$ 188,372</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Quarter Ending: 12/31/2022															
1. Salary/Overhead	\$ 352,953	\$ 12,563	\$ 63,000	\$ 277,390	\$ 183,077	\$ 352,953	\$ 12,563	\$ 63,000	\$ 277,390	\$ 183,077	\$ -	\$ -	\$ -	\$ -	\$ -
2. Fees/Costs	1	-	-	1	1	1	-	-	1	1	-	-	-	-	-
3. Interest/Program Income	2,006	151	-	1,855	1,224	2,006	151	-	1,855	1,224	-	-	-	-	-
4. Blood Testing Fees	264	-	-	264	174	264	-	-	264	174	-	-	-	-	-
5. Blood Testing Costs	617	-	-	617	407	617	-	-	617	407	-	-	-	-	-
6. ADP	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Net total	<u>\$ 351,299</u>	<u>\$ 12,412</u>	<u>\$ 63,000</u>	<u>\$ 275,887</u>	<u>\$ 182,085</u>	<u>\$ 351,299</u>	<u>\$ 12,412</u>	<u>\$ 63,000</u>	<u>\$ 275,887</u>	<u>\$ 182,085</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Quarter Ending: 3/31/2023															
1. Salary/Overhead	\$ 261,907	\$ 5,484	\$ 59,654	\$ 196,769	\$ 129,868	\$ 261,907	\$ 5,484	\$ 59,654	\$ 196,769	\$ 129,868	\$ -	\$ -	\$ -	\$ -	\$ -
2. Fees/Costs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3. Interest/Program Income	2,903	250	-	2,653	1,751	2,903	250	-	2,653	1,751	-	-	-	-	-
4. Blood Testing Fees	178	-	-	178	118	178	-	-	178	118	-	-	-	-	-
5. Blood Testing Costs	595	-	-	595	393	595	-	-	595	393	-	-	-	-	-
6. ADP	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Net total	<u>\$ 259,421</u>	<u>\$ 5,234</u>	<u>\$ 59,654</u>	<u>\$ 194,533</u>	<u>\$ 128,392</u>	<u>\$ 259,421</u>	<u>\$ 5,234</u>	<u>\$ 59,654</u>	<u>\$ 194,533</u>	<u>\$ 128,392</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Quarter Ending: 6/30/2023															
1. Salary/Overhead	\$ 322,831	\$ 7,113	\$ 11,000	\$ 304,718	\$ 201,114	\$ 322,831	\$ 7,113	\$ 11,000	\$ 304,718	\$ 201,114	\$ -	\$ -	\$ -	\$ -	\$ -
2. Fees/Costs	3	-	-	3	-	3	-	-	3	-	-	-	-	-	-
3. Interest/Program Income	2,423	391	-	2,032	1,342	2,423	391	-	2,032	1,342	-	-	-	-	-
4. Blood Testing Fees	372	-	-	372	245	372	-	-	372	245	-	-	-	-	-
5. Blood Testing Costs	705	-	-	705	464	705	-	-	705	464	-	-	-	-	-
6. ADP	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Net total	<u>\$ 320,738</u>	<u>\$ 6,722</u>	<u>\$ 11,000</u>	<u>\$ 303,016</u>	<u>\$ 199,991</u>	<u>\$ 320,738</u>	<u>\$ 6,722</u>	<u>\$ 11,000</u>	<u>\$ 303,016</u>	<u>\$ 199,991</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

See independent accountants' report on applying agreed-upon procedures

County of Lycoming, Pennsylvania

Child Support Enforcement

Comparison of Reported Incentives to Incentives on Deposit - Exhibit A-1(c)

County Lycoming Year Ended 2023

Month	MSE Incentive Paid Cost Worksheet Ending Incentive Balance	Audited Title IV-D Account Incentive Balance	Type of Account Structure
January 1	2,364,280.35	2,364,280.35	<input checked="" type="checkbox"/> Separate Bank Account <input type="checkbox"/> Restricted Fund - General Ledger <input type="checkbox"/> Other: _____
March 31	2,339,521.96	2,339,521.96	
June 30	2,408,769.16	2,408,769.16	
September 30	2,446,650.68	2,446,650.68	
December 31	2,395,523.29	2,395,523.29	

Note: Do not include income received from interest or Medical Incentives.

County	<u>Lycoming</u>	Year Ended	<u>December 31, 2023</u>
	Single Audit TITLE IV-D Account	Reported TITLE IV-D Account	Single Audit Over/(Under) Reported
Balance at January 1	\$ 2,849,853	\$ 2,849,853	\$ -
Receipts:			
Reimbursements	742,097	742,097	-
Incentives	189,897	189,897	-
Title XIX Incentives	-	-	-
Interest	23,108	23,108	-
Program Income	1,701	1,701	-
Genetic Testing Costs	1,800	1,800	-
Maintenance of Effort (MOE)	-	-	-
Other:	-	-	-
Total Receipts	\$ 958,603	\$ 958,603	\$ -
Intra-fund Transfers - In	218,916	218,916	-
Funds Available	\$ 4,027,372	\$ 4,027,372	\$ -
Disbursements:			
Performance Incentive Paid Costs	158,654	158,654	-
Transfers to General Fund	716,579	716,579	-
Vendor Payments	-	-	-
Bank Charges	3	3	-
Other:	-	-	-
Total Disbursements	\$ 875,236	\$ 875,236	\$ -
Intra-fund Transfers - Out	218,916	218,916	-
Balance at December 31	\$ 2,933,220	\$ 2,933,220	\$ -

The Title IV-D account consists of two accounts. Please indicate here the total number of accounts that make up the Title IV-D account.

The Title IV-D account is comprised of a x checking, _____ savings, _____ CD, and _____ other accounts. Please indicate here the type of accounts that the Title IV-D account is comprised of.

County of Lycoming, Pennsylvania

Non Block Grant Counties - Combined Homeless Assistance Program
 Year Ended June 30, 2023
 Exhibit XIX(a) NBG

								Revision No.	0
	Administration	Bridge Housing	Case Management	Rental Assistance	Emergency Shelter	Innovative Supportive Housing Services	Total		
I. TOTAL ALLOCATION (Including Reallocated Funds)									\$ 191,967
II. TOTAL EXPENDITURES									
A. Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
B. Operating	-	-	-	-	-	-	-	-	-
C. Purchased Services	19,196	32,458	52,827	27,000	60,483	-	191,964	-	-
D. Reserved	-	-	-	-	-	-	-	-	-
Subtotal of Total Expenditures	\$ 19,196	\$ 32,458	\$ 52,827	\$ 27,000	\$ 60,483	\$ -	\$ 191,964		
III. REVENUES									
A. Client Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
B. Other	-	-	-	-	-	-	-	-	-
C. Earned Interest	-	-	-	-	-	-	-	-	-
Subtotal Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
IV. DHS REIMBURSEMENT									
A. State HAP Funding	\$ 19,196	\$ 32,458	\$ 52,827	\$ 27,000	\$ 60,483	\$ -	\$ 191,964		
B. SSBG	-	-	-	-	-	-	-	-	-
C. SABG	-	-	-	-	-	-	-	-	-
Subtotal DHS Reimbursement	\$ 19,196	\$ 32,458	\$ 52,827	\$ 27,000	\$ 60,483	\$ -	\$ 191,964		
V. UNSPENT ALLOCATION									\$ -

See independent accountants' report on applying agreed-upon procedures

County of Lycoming, Pennsylvania

Year Ended December 31, 2023

Exhibit XX

Reconciliation Supplemental Financial Schedule

RECONCILIATION
Federal Awards Passed Through the Pennsylvania Department of Human Services
Expenditures per the SEFA to Revenue Received per the Pennsylvania Audit Confirmation Reply

(A)	(B)	(C)	(D)	(E)	(F)	(G)
CFDA Name	CFDA Number	Federal Expenditures per the SEFA	Federal Awards Received per the Audit Confirmation Reply From Pennsylvania	Difference (C-D)	% Difference (E/D)	Detailed Explanation of the Differences
Title IV-E Guardianship Assistance	93.090	\$ 62,974	\$ 64,663	\$ (1,689)	-2.61%	Differences between the timing of cash receipts and program expenditures.
Promoting Safe and Stable Families - IV-B Caseworker	93.556	51,820	51,820	-	0.00%	N/A
Temporary Assistance For Needy Families	93.558	133,429	200,143	(66,714)	-33.33%	Differences between the timing of cash receipts and program expenditures.
Title IV-D	93.563	771,701	742,097	29,604	3.99%	Differences between the timing of cash receipts and program expenditures.
Title IV-B	93.645	50,108	50,108	-	0.00%	N/A
Title IV-E	93.658	540,926	572,294	(31,368)	-5.48%	Differences between the timing of cash receipts and program expenditures.
Title IV-E - Adoption Assistance	93.659	669,994	672,873	(2,879)	-0.43%	Differences between the timing of cash receipts and program expenditures.
Title XX	93.667	87,158	87,158	-	0.00%	N/A
Independent Living Program	93.674	31,067	106,469	(75,402)	-70.82%	Differences between the timing of cash receipts and program expenditures.
Medical Assistance Transportation Program	93.778	733,298	709,587	23,711	3.34%	Differences between the timing of cash receipts and program expenditures.
Medicaid	93.778	9,283	12,264	(2,981)	-24.31%	Differences between the timing of cash receipts and program expenditures.
COVID-19 - Emergency Rental Assistance	21.023	1,637,553	500,000	1,137,553	227.51%	Differences between the timing of cash receipts and program expenditures.
		<u>\$ 4,779,311</u>	<u>\$ 3,769,476</u>	<u>\$ 1,009,835</u>	<u>26.79%</u>	

See independent accountants' report on applying agreed-upon procedures